

Date: November 13, 2014
 Room: French Room

Sacred Heart Catholic School Council

Attendees: Mrs. Ssemanda (Principal); Amanda Shelley (Chair); Ann Marie Melo (Vice-Chair); Lisa Almonte (Secretary); Jennifer Monahan (Treasurer); Miss Mostacci (Teacher Representative); Kim Martins;(Non teaching Staff Rep.) Nicole Jacobs; Stacey Hamilton; Marivic Uy; Mrs. Lynn Stevens (Parish Representative); Karen Sciore;

Special Guests: Teresa Hartnett and Mrs. Fortino

Guest Speaker: Teresa Hartnett, Director of Family Ministry Office

<p>Clarifying Role of Council in School</p>	<ul style="list-style-type: none"> • Guideline provide direction • Government restrictive as to number of members • Consists of parents- chair must be a parent • Someone to oversee finances • Chair and vice chair or co-chair • Council also to consist of non teaching rep, teaching rep and community rep • Community rep (intent to bring someone with specific goals in mind- example Librarian to enhance students reading interest • Everyone on council votes for the chair • Vice Chair- supports Chair
<p>Role of Chair</p>	<ul style="list-style-type: none"> • Agenda/runs the meeting
<p>Role of Council</p>	<ul style="list-style-type: none"> • Advisory committee • No authority or power • Our focus is to be productive • Provide ideas to principal, principal presents to the school board- outcome determined • if outcome unsatisfactory- protocol in place to follow to challenge (chair, principal, superintendent, director). Director must provide in writing outcome
<p>Our Purpose</p>	<ul style="list-style-type: none"> • needs of our children is our priority • council designed for entire school community – not individual issues • council should direct issues elsewhere (teacher, principal)

	<ul style="list-style-type: none"> • only global issues should be addressed at the table • council provides advice- principal makes decision • all discussions pertaining to council have to be addressed at the table – not in public where all members are not present • Student Achievement – needs to be the focus as a council
Agenda	<ul style="list-style-type: none"> • present agenda ideas in advance to Chair and Vice Chair a week prior • Chair and/or Vice Chair meet with Principal to review. Only approved topics gets discussed at council meeting • agenda items should not be changed or taken off the table same day unless an Emergency arises; topic should wait until next meeting • this allows Principal to be aware and to research/fact find accordingly • most questions/clarification should be brought/addressed at the table
FundRaising	<ul style="list-style-type: none"> • Committee role- meet to brainstorm • Present to the table ideas • Committee has no power- simply an advisory to advisory • Need to provide reason to raise money • Principal’s decision to where the money goes- best needs of school need to be met
Voting	<ul style="list-style-type: none"> • Recommend voting be done by ballot especially on contentious issues- Chairs call
Who Can Attend	<ul style="list-style-type: none"> • All outside members are welcome • Have a voice

Agenda Topic	Discussion	Action
Review of Minutes from October	Copy handed out	
Principal’s Report	<ul style="list-style-type: none"> • Fencing complete • New furniture ordered for primary grades and junior/intermediates. 	

Treasurer's Report	<ul style="list-style-type: none"> • Current Funding 	<ul style="list-style-type: none"> • \$3128.96 in bank • \$1000.00 return to ministry for unused grant • Set aside \$500.00 for year end BBQ • \$1628.96 remaining • We will use some funds for our Loonie /Toonie Fundraising start up costs
Chairs Report	<p>Parent Conference attended "Students are successful when parents are engaged" "Foster sense of home, so children do not feel homeless."</p>	<p>Raising a generation of Hope Givers Compassionseries.com</p>
Fundraising	<ul style="list-style-type: none"> • Only 2 allowed per year • 1 major and 1 minor (Loonie and Toonie Auction and Vessey's Gardening Centre) • Vessey's Gardening Centre • Loonie/Toonie Auction 	<ul style="list-style-type: none"> • Need to be submitted to the board; received an extension on the deadline • Concluded all voting members presented Subcommittee will run this • Vessey's will take place in January • No cost for startup • School receives bulbs and 50% of profit • Packages are affordable • Sell tickets for \$5.00 • Provide luncheon • Hold event in Spring at end of month • Committee will reconvene in January

		<ul style="list-style-type: none"> Funds in bank account will be used for start up costs
Church Rep Mrs. Lynne Stevens	<ul style="list-style-type: none"> Church hosting a spaghetti dinner November 28th- sold out 50/50 tickets will be available December 12- bake sale @ church hall Renovations to church- flooring and handicap bathroom 	<ul style="list-style-type: none"> Father George requesting student to assist with campaign to raise funds Per class, fill up a stocking with change
Christmas Gathering	<ul style="list-style-type: none"> Staff voted on a Advent Evening Celebration in lieu of a children's concert 	<ul style="list-style-type: none"> Attend as family Council will provide refreshments Each family will build a craft to take home Thursday December 11 @6pm
Other	<ul style="list-style-type: none"> Pat Amos 	<ul style="list-style-type: none"> Special assembly on December 12th, all parents are welcome
Next Meeting	<ul style="list-style-type: none"> Thursday January 15, 2015 @6:30pm (90mins) 	<ul style="list-style-type: none"> Send agenda item requests to Amanda one week prior